

# Application Guidelines for the 2017 “China State-Sponsored Postgraduate Study Abroad Program” at Nagoya University

## 1. Overview

Nagoya University is inviting students from China to study at Nagoya University under the 2017-2018 China State-Sponsored Postgraduate Study Abroad Program (“国家建设高水平大学公派研究生项目”).

The Program has two categories:

- Doctoral Degree Seeking Program (36 to 48\* months)
- Joint Educational Program (6 to 24 months).

Nagoya University grants successful applicants - those who have passed the entrance examination/screening prescribed by the prospective Nagoya University Graduate School, and the selection examination conducted by the Chinese Scholarship Council (CSC) - an offer of acceptance and exemptions from entrance and tuition fees.

\*Note: The Medical Doctoral Programs in the Graduate School of Medicine are four-year (48 months) programs. Other programs are 36 to 48 months programs.

## 2. Eligibility for Application

### a. Application Eligibility for “Doctoral Degree Seeking Program”

The applicants must be Chinese nationals who meet the eligibility criteria for the "China State-Sponsored Postgraduate Study Abroad Program" specified by the China Scholarship Council (CSC), and to whom one of the following applies:

- (1) Persons who have completed a master's degree from a graduate school (Limited to applicants living in China)
- (2) Persons to whom a master's degree from a graduate school is scheduled to be granted (If enrolling in October 2017, degree must be granted by the end of September 2017; if enrolling in April 2018, degree must be granted by the end of March 2018.)

For the Medical Doctoral Programs in the Graduate School of Medicine, applicants who completed or will be completing a 5-year (or longer) course equivalent to or higher than undergraduate program by the September 30<sup>th</sup> 2017 (limited to those in Medicine, Dentistry, Pharmaceutical Sciences, or Veterinary Medicine) in an overseas country, or who are recognized as having equivalent academic ability or higher by an individual screening conducted by the Graduate School of Medicine, and are at least 24 years of age at the time of enrollment.

### b. Application Eligibility for "Joint Education Program"

Persons eligible to apply must be Chinese nationals who meet the eligibility criteria for the "China State-Sponsored Postgraduate Study Abroad Program" specified by the China Scholarship Council (CSC), and who are currently enrolled in a doctoral program at a university in China

## 3. Application Documents

All documents must be written in either Japanese or English.

Place the number (1)-(12) on the upper right corner of each document according to the item numbers below. Do NOT staple documents together.

- (1) Application Form (attached form, A4)
  - The form must be downloaded from the following website and must be typed, not hand-written.  
<http://www.nushanghai.net/>
  - Remember to sign and date the original copy of the Application Form you send by post.
- (2) Chronological resume (free format, A4)
- (3) Copy of passport (the page with your photograph) or copies of both sides of your People's Republic of China ID card issued by the Chinese government
- (4) Research Plan
  - A4 size, free format, approximately 1000 characters in Japanese or 500~700 words in English
- (5) Master's (or Prospective) Degree Certificate  
(Degree certificate (Undergraduate or Master) from the last school the applicant attended for the Graduate School of Medicine)
  - We can only accept official certificates issued by the university you attended or the Chinese government.
  - If the certificate is written in a language other than Japanese or English, a Japanese or English translation with an official stamp/seal must be attached.
  - Please do not submit your original diploma which is issued only once by the school.
- (6) Original transcripts from all universities/institutions attended after high school (undergraduate level and above)
  - We can only accept transcripts issued by the universities/institutions you attended.
  - If the transcript is written in a language other than Japanese or English, a Japanese or English translation with an official stamp/seal must be attached.
  - Transcripts must be placed in separate sealed envelopes with the official seal of the issuing institution stamped across the flap.
- (7) Two reference letters (with letterhead)
  - Referees should be either professors, academic advisors or faculty members with whom the applicant has worked closely or whose class(es) the applicant has taken.
  - Each reference letter should be enclosed separately in a sealed envelope, signed across the flap by the referee.
- (8) Summary of publications, if any, such as books, academic papers and reports, demonstrating the applicant's academic achievement and ability (The following Graduate Schools require a more specific document, as detailed in the attachment: the Graduate Schools of Humanities, Education and Human Development, Law, Economics, International Development and Pharmaceutical Sciences.)
- (9) Essay: "Describe in detail your academic/research background and how it would be linked to your intended research at Nagoya University"
  - Up to 3 pages, A4 size
- (10) Standardized Japanese or English language test score(s)
  - Please submit scores for the JLPT or any of TOEFL/TOEIC/IELTS (CET scores are not accepted.)

- Refer to the table on the attachment regarding the Graduate Schools of Humanities, Law, Medicine, Engineering, International Development and Pharmaceutical Sciences.
- (11) Two identification photographs (3.5cm × 4.5cm)
- Electronic copies are not acceptable
  - Write your full name and the name of your university on the back and attach one photo to the Application Form.
- (12) For other documents required by each Graduate School, refer to the table on the attachment.

#### 4. Application Procedure

- (1) Important notes before you apply

A: Contacting the Graduate School at Nagoya University (Education and Human Development, Law, Economics)

Before submitting your application documents, you must contact the respective Graduate School and check whether you can apply to the program. In your email, please include your research proposal, prospective advisor's name and resume. (Refer to the table on the attachment for the contact information of each Graduate School.)

B: Contacting a prospective academic advisor at Nagoya University (Humanities, Science, Medicine, Engineering, Bioagricultural Sciences, International Development, Mathematics, Environmental Studies, Information Science, Pharmaceutical Sciences)

Before submitting application documents, you must contact a prospective academic advisor to let him/her check your research theme and background, and confirm whether you would meet the acceptance conditions, and obtain his/her permission to apply. (Please refer to the graduate school homepage listed on the attachment for advisor contact information.)

- (2) Application method

Enclose all documents listed in Section 3 in an envelope, write "China State-Sponsored Postgraduate Study Abroad Program" (or "国家建设高水平大学公派研究生项目") clearly on the envelope, and send it by registered mail. At the same time, send the "Application Form" (attached form) by email. Use the postal and email addresses indicated in Section "10. Contact (1)".

#### 5. Application Deadline

Monday, December 19, 2016. ALL application documents (Application Form and any supporting documents) and emails must arrive at the Nagoya University Chinese Exchange Center by this date. Applications received after this date will not be accepted.

#### 6. Selection Method

- (1) A comprehensive assessment will be made based on the submitted documents and/or interview examinations.
- (2) If a Graduate School requires an interview examination, it will take place during the following period. The details of the interview examination will be supplied later.
- Beijing: January 12, 2017 (Thu) or January 13, 2017 (Fri)
- Shanghai: January 16, 2017 (Mon) or January 17, 2017 (Tue)

\*Applicants are responsible for transportation, accommodation and other expenses relating to the interview examination. This schedule might be changed depending on the number of applicants.

#### 7. Selection Results

The selection results will be sent to applicants by mail by Thursday, March 9, 2017.

A Letter of Acceptance and a Tuition Waiver Certificate will be enclosed for successful applicants.

#### 8. Enrollment Period

October 2017 or April 2018 (no exceptions)

#### 9. Enrollment Procedure

(1) (1) Persons who have been selected by the China Scholarship Council (CSC) must mail the original and email a copy of the "Certificate of State Scholarship Fund for Postgraduate Study Abroad Program (国家留学基金资助出国留学证书)" (in both English and Chinese). Use the postal and email addresses indicated in Section "10. Contact (2)"

\* Students who have not yet earned a master's degree by the time they submit their application but expect to earn it by the time specified in Section "2. Application Eligibility for Doctoral Degree Seeking Program (2)" must also email and mail their original Master's Degree Certificate as soon as possible once the degree is granted (\*We can only accept certificates issued by the university you attended or the Chinese government. \*If the certificate is written in a language other than Japanese or English, a Japanese or English translation with an official stamp/seal must be attached.).

(2) Nagoya University will send information about the application procedure for the "Certificate of Eligibility" to obtain a Japanese "College Student" visa by email to successful applicants after their "Certificate of State Scholarship Fund for Postgraduate Study Abroad Program" has been received.

#### 10. Contact

Application documents should be submitted to:

Nagoya University China Center For International Exchange

Address: D, 27F Suntong Infoport Plaza, No.55, Huaihai Road (W), Shanghai, China 200030

Phone/Fax: 021-6280-6185

Email: office@nushanghai.net

(1) Enquiries concerning application/admission either in Japanese or English:

International Admissions Section, Nagoya University

Address: Furo-cho, Chikusa-ku Nagoya 464-8601, JAPAN

Phone: +81-52-747-6556 Fax: +81-52-747-6526

E-mail: info-cn@adm.nagoya-u.ac.jp

(2) To contact prospective academic advisors for enquiries concerning research:

See the table on the attachment.

## 11. Other

- (1) Inadequate documentation, including insufficient information or unclear explanations, may result in your application being rejected. Replacement of or changes to any of the submitted documents is not permitted.
- (2) Once submitted, documents cannot be returned for any reason.
- (3) If it is found that false information has been entered on the Admission Form or other application document, or that information that should be entered has been omitted, permission to enroll in Nagoya University may be revoked even after admission into Nagoya University has been granted.
- (4) Obtain a passport in advance if you do not own one.
- (5) It is possible to reside in accommodation provided by Nagoya University for six months or one year upon request, after you enroll in Nagoya University. (Rent will be approx. 25,000 yen per month.)
- (6) Applicants with disabilities, who require special support in taking the entrance examination and/or studying at university, should consult Nagoya University before applying.

Contact:

International Admissions Section, Nagoya University

Address: Furo-cho, Chikusa-ku Nagoya 464-8601, JAPAN

Phone: +81-52-747-6556 Fax: +81-52-747-6526

E-mail: [info-cn@adm.nagoya-u.ac.jp](mailto:info-cn@adm.nagoya-u.ac.jp)

- (7) From April 2017, the department names of Graduate School of Engineering may be changed due to the reorganization.

[http://www.engg.nagoya-u.ac.jp/prospective/graduate/new\\_dept.html](http://www.engg.nagoya-u.ac.jp/prospective/graduate/new_dept.html)

Other Documents Required by Prospective Affiliated Graduate Schools (Section 3.(8)(10)and(12)) and Contact List of Each School

Graduate School of	Other Documents Required by Each School	Proof of Language Proficiency Required by Each School	E-mail Address	English Website of Each School	Contact
Humanities	Copy and summary of your completed master's thesis (3000 characters in Japanese or 2000 words in English) or summary of the thesis you plan to write (2000 characters in Japanese or 1000 words in English), if applicable. If you obtained/plan to obtain a master's degree without writing a master's thesis: a summary and copies of your publications, if any, including books, academic papers, or reports, which demonstrate your academic achievements and ability (2000 characters in Japanese or 1000 words in English).	Standardized Language Test Score(s). JLPT or any of TOEFL/IELTS or any other Japanese/English Language test scores (in principle, taken within two years).	<a href="mailto:hum@adm.nagoya-u.ac.jp">hum@adm.nagoya-u.ac.jp</a>	<a href="http://www.hum.nagoya-u.ac.jp/">http://www.hum.nagoya-u.ac.jp/</a> (Japanese only)	B. Professor
Education and Human Development	Copy and summary of your master's thesis, if applicable (3000 characters in Japanese or 1500 words in English).	N/A	<a href="mailto:ryugaku01@educa.nagoya-u.ac.jp">ryugaku01@educa.nagoya-u.ac.jp</a>	<a href="http://www.educa.nagoya-u.ac.jp/en/index2.shtml">http://www.educa.nagoya-u.ac.jp/en/index2.shtml</a>	A. Graduate School
Law	Copy and summary of your master's thesis (4-5 pages A4, in Chinese and Japanese or English) and your research plan (3000 characters in Chinese and Japanese or English)	Examination will be done to testify if the applicant has enough proficiency of Japanese or English to complete the doctoral thesis. If you have the following standardized language test scores (and you can submit before the application deadline), the language examination will be exempted. TOEFL PBT: 550 or more TOEFL iBT: 79 or more IELTS Band Score: 6.5 or more TOEIC: 800 or more JLPT: 1st grade	<a href="mailto:kyomu@law.nagoya-u.ac.jp">kyomu@law.nagoya-u.ac.jp</a>	<a href="http://www.law.nagoya-u.ac.jp/en/">http://www.law.nagoya-u.ac.jp/en/</a>	A. Graduate School
Economics	Application Form specified by the school (Please inquire.)	N/A	<a href="mailto:ryu-gaku@soec.nagoya-u.ac.jp">ryu-gaku@soec.nagoya-u.ac.jp</a>	<a href="http://www2.soec.nagoya-u.ac.jp/?lang=en">http://www2.soec.nagoya-u.ac.jp/?lang=en</a>	A. Graduate School
Science	N/A	N/A	<a href="mailto:ri-daigakuin@sci.nagoya-u.ac.jp">ri-daigakuin@sci.nagoya-u.ac.jp</a>	<a href="http://www.sci.nagoya-u.ac.jp/en/index.html">http://www.sci.nagoya-u.ac.jp/en/index.html</a>	B. Professor
Medicine	In case of no certificate of (prospective) Master's degree available, submit a certificate of (prospective) Bachelor's degree in place.	Any of JLPT, TOEFL, TOEIC, IELTS etc. Submit more than one if at all possible.	<a href="mailto:jga-ryu@adm.nagoya-u.ac.jp">jga-ryu@adm.nagoya-u.ac.jp</a>	<a href="http://www.med.nagoya-u.ac.jp/index2.html">http://www.med.nagoya-u.ac.jp/index2.html</a>	B. Professor
Engineering	N/A	English Test Score (in principle, taken within two years) *Please note that the Japanese Language Test Score does not fulfill the English language requirement.	<a href="mailto:eng-admission@adm.nagoya-u.ac.jp">eng-admission@adm.nagoya-u.ac.jp</a>	<a href="http://www.engg.nagoya-u.ac.jp/en/index.html">http://www.engg.nagoya-u.ac.jp/en/index.html</a> From April 2017, the department names of Graduate School of Engineering may be changed due to the reorganization. <a href="http://www.engg.nagoya-u.ac.jp/prospective/graduate/new_dept.html">http://www.engg.nagoya-u.ac.jp/prospective/graduate/new_dept.html</a>	B. Professor
Bioagricultural Sciences	N/A	N/A	<a href="mailto:kyomu@agr.nagoya-u.ac.jp">kyomu@agr.nagoya-u.ac.jp</a>	<a href="http://www.agr.nagoya-u.ac.jp/index-e.html">http://www.agr.nagoya-u.ac.jp/index-e.html</a>	B. Professor
International Development	Copy and summary of your completed master's thesis, or summary of the thesis you plan to write (4000 characters in Japanese or 1600 words in English), if applicable. If you obtained/plan to obtain a master's degree without writing a master's thesis: a summary and copies of your publications, if any, including books, academic papers, or reports, which demonstrate your academic achievements and ability (4000 characters in Japanese or 1600 words in English).	Standardized Language Test Score(s). JLPT or any of TOEFL/TOEIC/IELTS (in principle, taken within two years).	<a href="mailto:gsidoffice@adm.nagoya-u.ac.jp">gsidoffice@adm.nagoya-u.ac.jp</a>	<a href="http://www.gsid.nagoya-u.ac.jp/global/index-en.html">http://www.gsid.nagoya-u.ac.jp/global/index-en.html</a>	B. Professor
Mathematics	N/A	N/A	<a href="mailto:ri-daigakuin@sci.nagoya-u.ac.jp">ri-daigakuin@sci.nagoya-u.ac.jp</a>	<a href="http://www.math.nagoya-u.ac.jp/en/index.html">http://www.math.nagoya-u.ac.jp/en/index.html</a>	B. Professor
Environmental Studies	N/A	N/A	<a href="mailto:env@adm.nagoya-u.ac.jp">env@adm.nagoya-u.ac.jp</a>	<a href="http://www.env.nagoya-u.ac.jp/en/index.html">http://www.env.nagoya-u.ac.jp/en/index.html</a>	B. Professor
Informatics	N/A	N/A	<a href="mailto:admission@is.nagoya-u.ac.jp">admission@is.nagoya-u.ac.jp</a>	<a href="http://www.is.nagoya-u.ac.jp/index_en.html">http://www.is.nagoya-u.ac.jp/index_en.html</a> (Preparing for new website due to the reorganization.)	B. Professor
Pharmaceutical Sciences	Copy and Summary of your completed master's thesis (approximately 5 pages in A4 size in Japanese or English, including images), if applicable. If you obtained/plan to obtain a master's degree without writing a master's thesis: a summary of your publications, if any, including books, academic papers, or reports, which demonstrate your academic achievements and ability (2000 characters in Japanese or 1000 words in English).	Any of JLPT, TOEFL, TOEIC, IELTS etc. Submit more than one if at all possible.	<a href="mailto:nyushi@ps.nagoya-u.ac.jp">nyushi@ps.nagoya-u.ac.jp</a>	<a href="http://www.ps.nagoya-u.ac.jp/en/">http://www.ps.nagoya-u.ac.jp/en/</a>	B. Professor